

LLU COMPUTER NETWORK ACCESS AGREEMENT No. _____

_____, 20__

Latvijas Lauksaimniecības universitāte (Latvia University of Agriculture), hereinafter referred to as LLU, represented by E.Korzunovs, Head of the IT and Research Facilities Centre (abbreviation in Latvian: LLU ITZAC), hereinafter referred to as IT Services Centre, who is acting on the behalf of the Rector by the power of attorney No 4.3.- 40/65 as of December 29, 2017, on the one hand, and LLU

student Master student doctoral student member of academic staff employee

(Name, Surname), ID code _____-

telephone number: _____, hereinafter referred to as the User, on the other hand, sign the present LLU Computer Network Access Agreement, hereinafter referred to as the "Agreement":

1. Subject of Agreement

1.1. IT Services Centre shall provide and the User shall use, in accordance with Regulations of Use of IT Resources at Latvia University of Agriculture, LLU computer network resources during the implementation of the Agreement.

2. Obligations and rights of IT Services Centre and the User:

2.1. IT Services shall provide:

- a) access to LLU computer network during the implementation of the Agreement;
- b) login credentials: a user's name "login" and password (a user's name of students is their matriculation number);
- c) data protection and storage on LLU servers according to the demand;
- d) the Email address;
- e) timely warning message about the system configuration changes.

2.2. The User shall:

- a) get acquainted with the terms of Regulations of Use of IT Resources at Latvia University of Agriculture (approved on February 11, 2015, by the LLU Senate's decision No.8-155);
- b) provide truthful information about himself/herself;
- c) use only his/her own password, shall not use another person's password;
- d) not reveal his/her password to other persons;
- e) use the access to LLU computer network resources only for legal purposes. The User is forbidden to perform activities that violate the laws or regulations of the Republic of Latvia;
- f) not disrupt or damage normal operation of the LLU computer network access resources or other network systems;
- g) not use e-mail inappropriately and shall not send advertisements or messages to people if they do not want them or do not request them.
- h) regularly review his/her Email content;
- i) not install software in the hardware and computer equipment registered in the LLU property inventory;
- j) notice additional information provided by IT Services Centre, and the system's electronic alert messages related to the use of the computer network;
- k) observe the rules of conduct in LLU dormitories and computer classrooms.

3. Responsibility

- 3.1. The User is responsible for choosing a secure password and not disclosing it to other persons;
- 3.2. The User is responsible (also financially) for the actions performed through the Internet using his/her login credentials. Therefore, if there is suspicion that login credentials have been used by someone else, it should immediately be reported to IT Services Centre and the password must be changed.
- 3.3. If the User gives false information about himself/herself, it will be qualified as a serious violation of regulations, and the LLU Rector is entitled to determine his /her further activities in the LLU computer network;
- 3.4. If the User fails to comply with Point 2.2 of this agreement, the login credentials may be closed and the access to LLU computer network may be lost. The decision on the User's future is taken by the head of IT Service Centre.

4. Duration of the Agreement

- 4.1. The agreement is signed for an indefinite period.
- 4.2. Upon ending of the work or studies at LLU, the Agreement is automatically terminated.
- 4.3. If a person with an inactive account wants to resume the use of LLU computer network resources and if the person is in the LLU IS register, a new agreement may be signed on the basis of the previous agreement.
- 4.4. If it is found out that the User does not comply with the above mentioned LLU computer network access usage rules, the head of IT Services Centre warns the User about the improper use of the LLU computer network access; the head has the right to suspend temporarily the Agreement by blocking the User's account until the circumstances are clarified.
- 4.5. If the User repeatedly does not comply with the above mentioned LLU computer network access usage rules, the head of IT Services Centre is entitled to terminate the Agreement and the User has no rights to use computer network access resources.
- 4.6. If the LLU computer network resources administrator observes that the User performs unauthorized actions in the network (by trying to scan computer network passwords, interfere in operation of servers, etc.), the network administrator has the right to block immediately the User's account and the computer network connection's work place place from which it was performed until facts are clarified.
- 4.7. If the Agreement has been terminated due to the fact that the User has not respected the rules of computer network access usage, the head of the IT Services Centre shall decide if signing a new access agreement is possible.
- 4.8. The Agreement may be terminated only in accordance with the procedures specified in this agreement and also:
 - a) by mutual agreement of the parties;
 - b) unilaterally, provided that the other party has been warned in writing one month in advance.

5. Force Majeure

- 5.1. Parties shall be exempted from responsibility for partial or complete failure to perform their obligations under this Agreement if it has occurred as a result of Force Majeure. Force Majeure shall mean natural disasters, fires, military actions, blockade, changes in legislation adopted by government or public institutions; performance of the obligations, agreed in writing by the parties, is extended for the period corresponding to these circumstances.
- 5.2. If these conditions exist for more than two months, either party has the right to refuse from its contractual obligations; neither party is entitled to claim damages.
- 5.3. The party unable to meet its obligations due to conditions described in Point 5.1. notifies the other party of the occurrence or expiry of such conditions in five days' time. If a Party does not notify the other Party within the appointed time, the guilty party will lose the right to refer to force majeure.

6. Other provisions

- 6.1. The head of IT Services Centre has the right to propose additional requirements for the use of the IT system approved by the decision of the Rector.
- 6.2. All disputes and disagreements regarding the Agreement that are not settled between the parties through negotiation shall be resolved at LLU Academic Arbitrage.
- 6.3. All amendments and additions to the Agreement are valid only if they are in writing and signed by both parties.
- 6.4. This Agreement is prepared in two copies for a temporary period of time; it comes into force upon signing it by both parties.

7. Addresses of Parties:

Latvijas Lauksaimniecības universitāte

Reg. No. 90000041898
Liela street 2, Jelgava, LV-3001

Head of LLU ITZAC: Edmunds Korzunovs

(Name, surname)

(ID code)

(declared address)

(signature)

(signature)

(the User's name (login) lowercase, 3-8 symbols;
students – matriculation number)